



NASHVILLE INTERNATIONAL
Center for Empowerment

Adult Education – Evening ESL Instructor

Nashville International Center for Empowerment, established in 2005, is a nonprofit 501(c)(3) ethnic community-based organization dedicated to ensure refugees and immigrants achieve their full potential now and for generations to come. The Adult ESL Instructor will report to the Curriculum and Instruction Coordinator and will work closely with the Site Coordinator and education program staff. This is a part-time, on-site 10 hour a week position.

Major responsibilities:

- Teach English language classes to adults that incorporate civics and workforce development skills
- Prepare lesson plans for classrooms that are culturally responsive and targeted to the assessed needs of learners
- Promote workforce development opportunities to students in the classroom
- Record and monitor student attendance and student progress
- Co-teach with volunteer instructors as assigned
- Attend training and workshops that address improved instructional and classroom management practices as assigned
- Maintain regular communication with the Lead Site Instructor
- Assist the Adult Education department as assigned

Requirements:

- Availability Tuesdays, Wednesdays, and Thursdays from 6-8PM
- Demonstrated knowledge of ESL teaching strategies
- Commitment to live and work in Nashville, Tennessee
- Reliable transportation
- Qualification to teach English Language Learners preferred. Acceptable qualifications include MEd, MA, or MAT in ESL or TESOL, TESL or TEFL certificate from a qualifying agency
- Minimum 1 year relevant work experience with qualification or 4 year's equivalent work experience

Salary & Benefits:

Job Type: part-time

Compensation: \$23/hr

To Apply:

Send a cover letter, resume, and two professional references to careers@empowernashville.org. Applications without the requested information will not be considered. Qualified candidates will be contacted for an interview. No calls or emails.

APPLICATIONS WILL BE RECEIVED UNTIL THE POSITION IS FILLED.

Nashville International Center for Empowerment does not and shall not discriminate on the basis of race, ethnicity, color, religion (creed), gender, gender identity/expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all staff members, clients, volunteers, subcontractors, and vendors.